

**Coral Springs
Improvement District**

Agenda

October 16, 2017



Coral Springs Improvement District

October 9, 2017

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on October 16, 2017 at 4:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the September 18, 2017 Meeting.
3. Audience Comments
4. Approval of Financial Statements for September 2017
5. Review and Discussion of Dock Policy (Tabled Item)
6. Discussion Regarding Debris Removal and Disposal
7. Consideration of Purchase of Cartridge Filters for the Water Plant Piggybacking Off of the Palm Beach County Contract
8. Consideration of Bid #2018-01-F for Cargo Trailer (Placeholder)
9. Change Order #1 with TRIO for a Total Decrease of \$30,274.99
10. Consideration of Work Authorizations
 - A. Work Authorization #128 for NaOCI Tank 1 and 3 Replacement for a Total Cost of \$112,893
 - B. Work Authorization #129 for WTP Fluoride Storage and Feed Improvements for a Total Cost of \$325,700
 - C. Amendment #1 to Work Authorization #115 for the Lime Plant Demolition for a Total Decrease of \$29,604.44
 - D. Amendment #1 to Work Authorization #125 for RO Membrane Concentrate Valve Replacement for a Total Decrease of \$2,750.58
11. Staff Reports
 - A. Manager – Ken Cassel
 - Update on Assessment Methodology
 - B. Engineer – Rick Olson
 - C. Department Reports
 - Operations – Dan Daly
 - Utility Billing Work Orders
 - Utilities Update (David McIntosh)
 - Water – Joe Stephens (Report Included)
 - Wastewater – Tim Martin (Report Included)
 - Stormwater – Shawn Frankenhauser (Report Included)



Coral Springs Improvement District

- Field – Curt Dwiggin (Report Included)
 - Human Resources – Jan Zilmer
 - Motion to Accept Department Reports
- D. Attorney
12. Supervisors' Requests
 13. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

Kenneth Cassel

Kenneth Cassel/sd
District Manager

cc:	Stephen Bloom	Shawn Frankenhauser	Kay Holmes
	Seth Behn	Terry Lewis	Beverley Servé
	Dan Daly	Jamie Barreto	Joe Stephens
	David McIntosh	Diane Rottner	Jan Zilmer
	Curt Dwiggin	Rick Olson	Tim Martin

MINUTES

**MINUTES OF MEETING
CORAL SPRINGS IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held on Monday, September 18, 2017 at 4:00 p.m. at the District Office, 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Nick St. Cavish	Secretary

Also present were:

Kenneth Cassel	District Manager
Seth Behn	District Counsel
Dan Daly	Director of Operations
Jan Zilmer	Human Resources
David McIntosh	Director of Utilities
Kay Holmes	District Accountant
Rick Olson	District Engineer
Joe Stephens	Water Department
Curt Dwiggin	Field Superintendent
Bert Underwood	Wastewater Department
Shawn Frankenhauser	Drainage Department
Jaime Barreto	Consulting Engineer

The following is a summary of the minutes and actions taken during the September 18, 2017 CSID Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the August 21, 2017 Meeting

Each Board member received a copy of the minutes of the August 21, 2017 meeting and Dr. Shank requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the minutes of the August 21, 2017 meeting were approved.

September 18, 2017

Coral Springs Improvement District

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements for August 2017

There being no questions or comments,

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the financials were approved.

FIFTH ORDER OF BUSINESS

Public Hearing to Adopt the Water and Sewer Budget, Resolution 2017-11

Mr. Cassel opened the public hearing.

There being no members of the public,

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the public hearing was closed.

The Board reviewed the proposed budget.

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor Resolution 2017-11, adopting the water and sewer budget for Fiscal Year 2018, was adopted.

SIXTH ORDER OF BUSINESS

Review and Discussion of Dock Policy

This item was tabled.

SEVENTH ORDER OF BUSINESS

Discussion of Water and Sewer Standards (Tabled Item/Placeholder)

Mr. Dwiggins reported he met with Mr. Eckler. He looked over everything and the only thing that needs to be added is the wiring schematics for the lift station.

EIGHTH ORDER OF BUSINESS

Consideration of Underwater Solutions, Inc. for Inspection and Cleaning of Water Storage Facilities Piggybacking Off of Orlando Utilities Commission

Mr. Stephens explained the administrative codes require the storage tanks on site to be cleaned, inspected and certified by an engineer every five years. This is due by February of 2018.

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor a contract with Underwater Solutions to inspect and clean the water storage facilities, piggybacking off of Orlando Utilities Commission, was approved.

NINTH ORDER OF BUSINESS

Consideration of Purchase of Ford F-150 Truck for the Stormwater Department Piggybacking Off of the State of Florida

Mr. Frankenhauser reviewed the quote for a Ford F-150 truck.

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the purchase of a Ford F-150 truck from Duval Ford, piggybacking off of the State of Florida at a total cost of \$29,425.20, was approved.

TENTH ORDER OF BUSINESS

Consideration of Aquatic Herbicide Purchases for Fiscal Year 2018

Mr. Frankenhauser reviewed the bid tabulation for the purchase of aquatic herbicides.

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the aquatic herbicides were awarded as outlined in the bid tabulation at a cost not to exceed \$116,000.

ELEVENTH ORDER OF BUSINESS

Consideration of Change Order #1 to Work Authorization #117 for a Decrease of \$6,219

Mr. Olsen reviewed Change Order #1 to Work Authorization #117 related to work on the Tamarac interconnect. There is a reduction of \$6,219.

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor Change Order #1 to Work Authorization #117 for a decrease of \$6,219 was approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

• Meeting Schedule for Fiscal Year 2018

The following was discussed:

- Mr. Cassel reported Mr. Lewis has been trying to contact the City Attorney after Hurricane Irma to finalize the language on the storm debris storage agreement. He requested authorization for Dr. Shank to execute the agreement subject to final language.

- Dr. Shank expressed concern because the City wants the District to pay prior to knowing what the charges will be.
- There was discussion regarding the assessment methodology. The model of the assessment methodology is built. Most of the data is in. They are researching some data between impervious to non-impervious areas from the County.

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the meeting schedule for Fiscal Year 2018 was approved as presented.

B. Engineer – Rick Olson (Report Included)

Mr. Olson distributed and reviewed the project status report, a copy of which is attached hereto and made a part of the public record.

C. Department Reports

- **Operations – Dan Daly**
 - **Utility Billing Work Orders**

The above item is for informational purposes only. Mr. Daly commented on how well staff worked together during the hurricane. They are coordinating with SWCD to keep a log of resident calls regarding debris in canals.

- **Utilities Update (David McIntosh)**

Mr. McIntosh reported all areas on site have been inspected. The damages covered by insurance are minor and will not meet the deductible so staff has taken care of them. The District did not lose water pressure during the storm and the canals were in good shape. Mr. Frankenhauser lowered the canal levels prior to the storm and managed them through the storm. All staff did a great job. Only 11 lift stations were out of service.

- **Water – Joe Stephens (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Wastewater – Tim Martin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Stormwater –Shawn Frankenhauser (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record. Mr. Frankenhauser distributed charts showing the water levels for the East and West Basins as a result of Hurricane Irma.

- **Field – Curt Dwiggin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported there will be a lunch next Friday, September 29, 2017, to mark the end of the Fiscal Year. The Workforce surveys will be going out to the employees in approximately two weeks. Flu shots will be provided the second or third week of October.

There was discussion regarding retirement benefits. CSID contribution will be increased by one percent.

D. Attorney

Mr. Behn reported the following:

- Resolution 2017-10 is ready to be executed.
- The Florida Legislature now requires a retainer letter for lobbying services, which needs to be executed.
- He provided an overview of the requirements for Shade Meetings.

THIRTEENTH ORDER OF BUSINESS Supervisors’ Requests

Dr. Shank distributed an article regarding the City of Coral Springs’ support for a bill to change proxy voting for special districts.

TWELFTH ORDER OF BUSINESS Staff Reports (Continued)

C. Department Reports (Continued)

- **Motion to Accept Department Reports**

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the department reports were accepted.

THIRTEENTH ORDER OF BUSINESS Supervisors’ Requests (Continued)

- Mr. St. Cavish asked what the restrictions are for a Supervisor voting when they are not physically in attendance.

September 18, 2017

Coral Springs Improvement District

- Mr. Behn responded he would have to look into the statutory requirements to see if it is a limitation within Chapter 298 or if it is part of a broader Sunshine requirement.
- Dr. Shank requested the workshop that was cancelled be rescheduled for after October 10, 2017. He also thanked everyone for keeping the District running during the hurricane.

FOURTEENTH ORDER OF BUSINESS**Adjournment**

There being no further business,

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the meeting was adjourned.
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Kenneth Cassel
Assistant Secretary

Martin Shank
President

FINANCIALS

Coral Springs Improvement District

**Financial Reporting
for
SEPTEMBER 2017**

**OCTOBER 16, 2017
Board of Supervisors Meeting**

Coral Springs Improvement District
Balance Sheet
All Fund Types and Account Groups

September 30, 2017

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
ASSETS				
Cash & Cash Equivalents:				
Checking Accounts	\$ 2,387,872	10,292,203	\$ -	\$ 12,680,075
Cash on Hand	-	500	-	500
Money Market Accounts	2,106,414	7,178,101	-	9,284,515
Investments	1,003,016	2,006,031	-	3,009,047
Certificates of Deposit	-	257,486	-	257,486
Restricted Investments	-	5,074,425	-	5,074,425
Accounts Receivable	-	837,213	-	837,213
Unbilled Utility Revenues Receivable	-	733,865	-	733,865
Accrued Interest Receivable	-	7,104	-	7,104
Due from Other Funds	42	-	-	42
Prepaid Expenses	-	7,000	-	7,000
Bond Costs-2016 Series	-	482	-	482
Deferred Outflow-2007 Series	-	1,837,817	-	1,837,817
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	1,440,740	-	1,440,740
Machinery & Equipment (Net)	-	375,072	673,741	1,048,813
Imp. Other than Bldgs (Net)	-	54,266,285	12,890,274	67,156,559
Buildings (Net)	-	188,098	-	188,098
Construction in Progress	-	1,172,421	-	1,172,421
Total Assets	\$ 5,497,344	\$ 86,431,580	\$ 14,117,215	\$ 106,046,139

Coral Springs Improvement District
Balance Sheet
All Fund Types and Account Groups
September 30, 2017

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
<u>LIABILITIES</u>				
Accounts Payable	\$ 939	\$ 28,718	\$ -	\$ 29,657
Contracts Payable	-	-	-	-
Retainage Payable	-	-	-	-
Accrued Int Payable-2016 Series	-	424,509	-	424,509
Accrued R & R Reserve	-	-	-	-
Accrued Wages Payable	12,227	95,376	-	107,603
Accrued Vac/Sick Time Payable	-	226,549	-	226,549
Pension Payable	-	-	-	-
Utility Tax Payable	-	53,979	-	53,979
Payroll Taxes Payable	-	-	-	-
Deposits	17,500	566,080	-	583,580
Deferred Revenue	-	2,060	-	2,060
Due to Other Funds	-	42	-	42
Net OPEB Obligation	-	234,258	-	234,258
Bonds Payable-2016 Series	-	41,755,000	-	41,755,000
Total Liabilities	\$ 30,666	\$ 43,386,571	\$ -	\$ 43,417,237
<u>FUND BALANCE / NET POSITION</u>				
Fund Balance:				
Unspendable	-	-	-	-
Assigned	4,000,000	-	-	4,000,000
Unassigned	1,466,678	-	-	1,466,678
Net Position		43,045,009	-	43,045,009
Investment in GFA	-	-	14,117,215	14,117,215
Total Fund Balance / Net Assets	\$ 5,466,678	\$ 43,045,009	\$ 14,117,215	\$ 62,628,902
Total Liabilities & Fund Balance / Net Assets	\$ 5,497,344	\$ 86,431,580	\$ 14,117,215	\$ 106,046,139

Coral Springs Improvement District
General Fund
Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending September 30, 2017

	Adopted Budget FYE 2017	Prorated Budget Thru 9/30/2017	Actual 12 Months Ending 9/30/2017	Variance Favorable (Unfavorable)
REVENUES:				
Assessments (Net)	\$ 1,781,748	1,781,748	\$ 1,811,721	\$ 29,973
Permit Review Fees	1,000	1,000	3,700	2,700
Interest Income	2,400	2,400	20,791	18,391
Shared Personnel Rev.	31,950	31,950	31,950	-
Miscellaneous Revenue	-	-	27	27
Carry Forward Assigned Funds	125,498	125,498	-	(125,498)
Total Revenues	\$ 1,942,596	\$ 1,942,596	\$ 1,868,189	\$ (74,407)

EXPENDITURES:

Administrative

Supervisor Fees	\$ 7,200	\$ 7,200	\$ 7,200	\$ -
Salaries/Wages	129,212	129,212	129,858	(646)
Special Pay	227	227	220	7
FICA Taxes	10,437	10,437	10,509	(72)
Pension Expense	14,214	14,214	14,300	(86)
Health Insurance	31,346	31,346	48,476	(17,130)
Workers Comp. Ins.	367	367	240	127
Engineering Fees	30,000	30,000	27,193	2,807
Attorney Fees	36,000	36,000	39,419	(3,419)
Special Consulting Services	70,000	70,000	67,633	2,367
Annual Audit	7,622	7,622	7,800	(178)
Actuarial Computation-OPEB	435	435	-	435
Management Fees	54,023	54,023	54,023	-
Communications-Telephone	3,024	3,024	3,024	-
Postage	636	636	636	-
Printing & Binding	1,200	1,200	1,249	(49)
Building Rent	12,000	12,000	12,000	-
Insurance	1,041	1,041	1,123	(82)
Legal Advertising	2,000	2,000	635	1,365
Contingencies/Other Current Charges	-	-	3,634	(3,634)
Technology Expense	15,000	15,000	20,250	(5,250)
Digital Record Management	5,000	5,000	8,196	(3,196)
Office Supplies	6,525	6,525	6,891	(366)
Dues, Subscriptions	7,500	7,500	7,200	300
Promotional Expenses	4,800	4,800	243	4,557
Capital Outlay	-	-	716	(716)
Total Administrative	\$ 449,809	\$ 449,809	\$ 472,668	\$ (22,859)

Coral Springs Improvement District
General Fund
Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending September 30, 2017

	Adopted Budget FYE 2017	Prorated Budget Thru 9/30/2017	Actual 12 Months Ending 9/30/2017	Variance Favorable (Unfavorable)
Field Operations				
Salaries and Wages	\$ 247,933	\$ 247,933	\$ 251,250	\$ (3,317)
Special Pay	759	759	812	(53)
FICA Taxes	18,966	18,966	18,959	7
Pension Expense	27,273	27,273	27,641	(368)
Health Insurance	71,029	71,029	74,778	(3,749)
Worker's Comp. Insurance	13,736	13,736	8,994	4,742
Water Quality Testing	2,800	2,800	2,152	648
Communications-Radios/Cellphones	1,092	1,092	1,550	(458)
Electric Expense	1,720	1,720	1,261	459
Rentals & Leases	-	-	-	-
Insurance	17,250	17,250	13,372	3,878
R & M - General	140,875	140,875	57,435	83,440
R & M - Culvert Inspection & Cleaning	35,000	35,000	19,500	15,500
R & M - Canal Dredging & Maintenance	-	-	-	-
R & M - Vegetation Management	20,000	20,000	2,160	17,840
Operating Supplies - General	12,525	12,525	13,774	(1,249)
Operating Supplies - Chemicals	116,308	116,308	98,533	17,775
Operating Supplies - Uniforms	1,697	1,697	1,941	(244)
Operating Supplies - Motor Fuels	42,694	42,694	25,672	17,022
Dues, Licenses	1,530	1,530	2,367	(837)
Capital Outlay-Equipment	39,600	39,600	43,386	(3,786)
Capital Improvements	80,000	80,000	54,313	25,687
Total Field	\$ 892,787	\$ 892,787	\$ 719,850	\$ 172,937
Total Expenditures	\$ 1,342,596	\$ 1,342,596	\$ 1,192,518	\$ 150,078
Reserves:				
Reserved for 1st Qtr Operating	350,000	350,000	-	350,000
Reserved for Projects & Emergencies	250,000	250,000	-	250,000
Total Reserves	\$ 600,000	\$ 600,000	\$ -	\$ 600,000
Total Expenditures & Reserves	\$ 1,942,596	\$ 1,942,596	\$ 1,192,518	\$ 750,078
Excess Revenues Over (Under)				
Expenditures & Reserves	\$ -	\$ -	\$ 675,671	\$ 675,671
Fund Balance Beginning			\$ 4,791,007	
Fund Balance Ending			\$ 5,466,678	

**Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending September 30, 2017

	Adopted Budget FYE 2017	Prorated Budget Thru 9/30/2017	Actual 12 Months Ending 9/30/2017	Variance Favorable (Unfavorable)
REVENUES:				
Water Revenue	\$ 6,467,008	\$ 6,467,008	\$ 6,633,992	\$ 166,984
Sewer Revenue	5,852,977	5,852,977	5,942,845	89,868
Standby Revenue	1,872	1,872	11,624	9,752
Processing Fees	12,000	12,000	20,200	8,200
Lien Information Fees	9,000	9,000	16,625	7,625
Delinquent Fees	45,000	45,000	56,340	11,340
Contract Utility Billing Services	54,078	54,078	58,779	4,701
Contract HR & Payroll Services	12,161	12,161	12,161	-
Facility Connection Fees	-	-	24,320	24,320
Meter Fees	-	-	1,215	1,215
Line Connection Fees	-	-	13,375	13,375
Interest Income-Restricted	-	-	36,324	36,324
Interest Income-Other	-	-	62,156	62,156
Rental Income	60,359	60,359	86,979	26,620
Technology Sharing Revenue	15,000	15,000	15,000	-
Misc. Revenues	12,000	12,000	101,051	89,051
Unrealized Gain (Loss)-SBA	-	-	-	-
Renewal & Replacement	124,000	124,000	118,471	(5,529)
Carryforward Prior Yr Fund Balance	464,066	464,066	-	(464,066)
Total Revenues	\$ 13,129,521	\$ 13,129,521	\$ 13,211,457	\$ 81,936

**Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending September 30, 2017

	Adopted Budget FYE 2017	Prorated Budget Thru 9/30/2017	Actual 12 Months Ending 9/30/2017	Variance Favorable (Unfavorable)
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EXPENSES:

Administrative

Salaries/Wages/Overtime	\$ 870,311	\$ 870,311	\$ 893,269	\$ (22,958)
Special Pay	1,992	1,992	2,071	(79)
FICA Taxes	66,579	66,579	66,800	(221)
Pension Expense	95,736	95,736	93,266	2,470
Health Insurance	151,013	151,013	165,337	(14,324)
Workers Comp. Insurance	5,946	5,946	3,890	2,056
Unemployment Comp	1,000	1,000	-	1,000
Engineering Fees	24,000	24,000	31,056	(7,056)
Trustee Fees and Other Exp.	14,611	14,611	2,200	12,411
Attorney Fees	12,000	12,000	7,169	4,831
Special Council Services	59,750	59,750	19,968	39,782
Travel & Per Diem	4,500	4,500	1,878	2,622
Annual Audit	11,700	11,700	11,700	-
Actuarial Computation-OPEB	-	-	-	-
Management Fees	81,038	81,038	81,038	-
Telephone	9,600	9,600	10,625	(1,025)
Postage	36,800	36,800	31,811	4,989
Printing & Binding	20,400	20,400	17,637	2,763
Electric	15,136	15,136	11,146	3,990
Rentals and Leases	3,200	3,200	3,461	(261)
Insurance	14,196	14,196	14,007	189
Repair and Maintenance	13,500	13,500	15,400	(1,900)
Legal Advertising	3,000	3,000	3,814	(814)
Other Current Charges	20,980	20,980	21,839	(859)
Credit Card Merchant Fees	57,000	57,000	63,197	(6,197)
Technology Expense	61,939	61,939	48,656	13,283
Digital Record Management	-	-	-	-
Toilet Rebate	14,850	14,850	16,236	(1,386)
Office Supplies	8,400	8,400	1,832	6,568
Dues, Memberships, Etc	9,500	9,500	4,768	4,732
Promotional Expenses	14,000	14,000	17,536	(3,536)
Capital Outlay	11,000	11,000	36,995	(25,995)
Total Administrative	\$ 1,713,677	\$ 1,713,677	\$ 1,698,602	\$ 15,075

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending September 30, 2017

	Adopted Budget FYE 2017	Prorated Budget Thru 9/30/2017	Actual 12 Months Ending 9/30/2017	Variance Favorable (Unfavorable)
<u>Plant Operations</u>				
Salaries and Wages	\$ 1,576,555	\$ 1,576,555	\$ 1,411,037	\$ 165,518
Special Pay	2,703	2,703	2,599	104
FICA Taxes	120,608	120,608	107,432	13,176
Pension Expense	173,424	173,424	146,021	27,403
Health Insurance	284,791	284,791	268,050	16,741
Worker's Comp. Insurance	55,023	55,023	36,025	18,998
Water Quality Testing	80,435	80,435	63,428	17,007
Telephone	7,512	7,512	7,001	511
Electric Expense	820,889	820,889	650,239	170,650
Rentals & Leases	12,600	12,600	7,523	5,077
Insurance	190,393	190,393	153,710	36,683
Repair & Maint-General	561,665	561,665	368,258	193,407
Repair & Maint-Filters for Nano Plant	40,948	40,948	25,751	15,197
Sludge Management-Sewer	207,872	207,872	143,296	64,576
Advertisement for Employment	6,000	6,000	1,760	4,240
Office Supplies	2,180	2,180	1,356	824
Operating Supplies-General	49,900	49,900	30,995	18,905
Operating Supplies-Chemicals	465,164	465,164	333,832	131,332
Operating Supplies-Uniforms	8,290	8,290	7,556	734
Operating Supplies-Motor Fuels	143,320	143,320	23,814	119,506
Dues, Licenses, Etc.-Other	53,393	53,393	50,990	2,403
Capital Outlay	1,311,129	1,311,129	947,693	363,436
Renewal & Replacement Expense	124,000	124,000	118,471	5,529
Total Plant Operations	\$ 6,298,794	\$ 6,298,794	\$ 4,906,837	\$ 1,391,957

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending September 30, 2017

	Adopted Budget FYE 2017	Prorated Budget Thru 9/30/2017	Actual 12 Months Ending 9/30/2017	Variance Favorable (Unfavorable)
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Field Operations

Salaries/ Wages/Overtime	\$ 771,900	\$ 771,900	\$ 721,917	\$ 49,983
Special Pay	1,893	1,893	1,787	106
FICA Taxes	59,049	59,049	54,804	4,245
Pension Expense	84,911	84,911	73,744	11,167
Health Insurance	216,610	216,610	178,668	37,942
Worker's Comp. Insurance	35,970	35,970	23,557	12,413
Water Quality Testing	500	500	720	(220)
Naturescape Irrigation Serv	4,542	4,542	4,542	-
Telephone	10,200	10,200	10,798	(598)
Electric	161,879	161,879	96,977	64,902
Rent Expense	13,500	13,500	9,654	3,846
Rent Expense-SCADA	56,040	56,040	56,040	-
Insurance	21,916	21,916	20,016	1,900
Repair and Maintenance	169,827	169,827	213,349	(43,522)
Meters-Replacement Program	8,031	8,031	2,086	5,945
Meters-New Connections	3,632	3,632	1,666	1,966
Meters-Supplies	6,708	6,708	-	6,708
Advertising-Employment	-	-	440	(440)
Office Supplies	1,680	1,680	1,194	486
Operating Supplies-General	48,795	48,795	87,465	(38,670)
Operating Supplies-Uniforms	5,810	5,810	5,232	578
Operating Supplies-Motor Fuels	25,392	25,392	27,586	(2,194)
Dues, Licenses, Etc	7,936	7,936	4,060	3,876
Capital Outlay	1,196,000	1,196,000	1,205,748	(9,748)
Renewal & Replacement	-	-	-	-

Total Field Operations	\$ 2,912,721	\$ 2,912,721	\$ 2,802,050	\$ 110,671
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Total Operating Expenses	\$ 10,925,192	\$ 10,925,192	\$ 9,407,489	\$ 1,517,703
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Reserves:

Required Reserve for R & R	-	-	-	-
Total Operating Exp & Reserve	\$ 10,925,192	\$ 10,925,192	\$ 9,407,489	\$ 1,517,703

Available for Debt Service	\$ 2,204,329	\$ 2,204,329	\$ 3,803,968	\$ 1,599,639
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Debt Service

<u>Principal</u>				
2016 Series	1,075,000	1,075,000	1,075,000	-
<u>Interest</u>				
2016 Series	928,935	928,935	928,935	-
Total Debt Service	\$ 2,003,935	\$ 2,003,935	\$ 2,003,935	\$ -

Excess Revenues (Expenses)	1,800,033
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Net Assets Beginning	\$ 41,244,976
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Net Assets Ending	\$ 43,045,009
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**Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending September 30, 2017

	Adopted Budget FYE 2017	Prorated Budget Thru 9/30/2017	Actual 12 Months Ending 9/30/2017	Variance Favorable (Unfavorable)
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Summary of Operations and Debt Service Coverage				
Revenues			<u>\$ 13,211,457</u>	
Operating Expenditures:				
Operating Expenditures-Admin			1,698,602	
Operating Expenditures-Plant			4,906,837	
Operating Expenditures-Field			<u>2,802,050</u>	
Total Operating Expenditures			<u>\$ 9,407,489</u>	
Required Reserve for R&R			-	
Total Operating Exp & Reserves			<u>\$ 9,407,489</u>	
Available for Debt Service			\$ 3,803,968	Debt Service Coverage 1.90
Less: Debt Service			<u>2,003,935</u>	
Excess Revenues (Exp)			<u>\$ 1,800,033</u>	

CORAL SPRINGS IMPROVEMENT DISTRICT ASSESSMENT COLLECTIONS FOR FYE 2017

September 30, 2017

Date	Assessments Collected (net of all Commissions & Fees)
10/31/2016	\$ -
11/9/2016	4
11/21/2016	324,565
12/8/2016	1,068,626
12/12/2016	93,543
12/30/2016	70,215
1/13/2017	47,667
2/15/2017	48,211
3/15/2017	36,373
4/14/2017	71,830
5/15/2017	19,898
6/15/2017	8,053
7/14/2017	22,566
8/15/2017	171
9/15/2017	-
<hr/>	
Totals	\$ 1,811,721

Coral Springs Improvement District

Check Registers September 30, 2017

<u>Fund</u>	<u>Check Date</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	09-01-2017 thru 09-30-2017	4419 - 4442	\$ 118,582.45
Total			\$ 118,582.45
Water and Sewer	09-01-2017 thru 09-30-2017	23723 - 23894	\$ 1,062,941.96
Total			\$ 1,062,941.96

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/12/17	00023			12000 SW 1ST ST PS 2 121 NW 93RD TER PS 1	FLORIDA POWER & LIGHT CO.		107.57	004419
9/12/17	00267			WA 123 CANAL SITES 6-12	GLOBALTECH, INC.		6,000.00	004420
9/12/17	00267			CONSULT-SAFETY TOWN	GLOBALTECH, INC.		1,078.00	004421
9/12/17	00267			GEN'L ENGINEERING 07/17	GLOBALTECH, INC.		525.00	004422
9/12/17	00267			FIRE STATION 95 7/17	GLOBALTECH, INC.		910.00	004423
9/12/17	00267			OUTBACK STEAKHOUSE 7/17	GLOBALTECH, INC.		1,204.00	004424
9/12/17	00267			5-YR RECERTIFY 07/17	GLOBALTECH, INC.		196.00	004425
9/12/17	00284			SUNSHINE 50% PINETREE 25% CSID-GF 25%	WASTE PRO-POMPANO		644.25	004426
9/22/17	00280			FLAGS FOR DISTRICT	AMERICAN MADE FLAGS, INC.		222.00	004427
9/22/17	00278			UNIT=004 SERVICES UNIT=007 TIRE ROTATION	AUTO NATION SHARED SERV.CENTER		96.25	004428
9/22/17	01151			PARK PROPERTY 08/2017	BECKER & POLIAKOFF		632.00	004429
9/22/17	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	004430
9/22/17	00051			UNIFORM RENTAL 08/17 GASOLINE 08/17 GASOLINE-DIESEL 08/17 NEXTEL 08/17 SAM'S CLUB-FIELD SUP 8/17 TELEPHONE 09/17 POSTAGE 09/17 PRINT & BINDING 09/17 RENT 09/17 TECHNOLOGY SHARING 09/17 OFFICE SUPPLIES 09/17 HEALTH INSURANCE-ADMIN HEALTH INSURANCE-FIELD BUSINESS CARD-SHAWN F.	CORAL SPRINGS IMPROVEMENT DIST WS		14,643.75	004431
9/22/17	00043			RENEW FASD MEMBER.FY17/18	FLORIDA ASSOC. OF SPECIAL DISTRICTS		3,000.00	004432
9/22/17	00106			QUARTERLY CANALS 7080550	FLORIDA SPECTRUM ENV. SERVICES, INC		538.00	004433
9/22/17	00248			LEGAL SERVICES 08/2017	LEWIS, LONGMAN & WALKER, P.A.		5,393.84	004434
9/22/17	00147			REMOVE OF TREE EMERGENCY TREE REMOVAL	NATIONAL TREE TRIMMING INC.		2,160.00	004435
9/22/17	00037			MANAGEMENT FEES 09/17	SEVERN TRENT ENVIRONMENTAL SERVICES		4,501.92	004436
				CSID -----CSID----	MARTHAR			

*** CHECK DATES 09/01/2017 - 09/30/2017 ***

CSID - GENERAL FUND
BANK G CHKING GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/28/17	01147				GEN'L ENGINEER 08/2017	BARRETO, JAIME		250.00	004437
9/28/17	00080				AMOUNT DUE WS 09/26/2017	CORAL SPRINGS IMPROVEMENT DIST WS		31,849.13	004438
9/28/17	00267				WA 123 CANAL SITES 6-12	GLOBALTECH, INC.		39,312.50	004439
9/28/17	00006				CHAIN SAWS	GREEN THUMB LAWN & GARDEN LLC		478.34	004440
9/28/17	01154				ANNUAL HOIST INSPECTIONS	J. HERBERT CORPORATION		178.00	004441
9/28/17	00008				GAS-PUMP STATION 1 GAS-PUMP STATION 2 GAS PUMP STATION 1 GAS PUMP STATION 2	SUN GAS SERVICES		4,661.90	004442
							TOTAL FOR BANK G	118,582.45	
							TOTAL FOR REGISTER	118,582.45	

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	#
9/06/17	00822			AFLAC-W/H 08/2017 AFLAC-PTREE 08/2017	AFLAC		3,288.38	023723
9/06/17	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	023724
9/06/17	01130			SUPERMEDIA-9 TONERS BIG LOTD-UMBRELLA-GAS HOME DEPOT-UMBRELLA STAND FLEETIO-MONTHLY FEE FRANCOTYP-POSTAGE REFILL FWPCOA-RENEWAL-9 EE FWPCOA-RENEWAL-1 EE BIG ANTHONYS-MTHLY LUNCH BJ'S-WTP MEETING LUNCH MAKO-DEGAS HOSE REPAIR AMAZON-CELL PHONE CASE BJ'S-INJECT.WELL MEETING EATON-FPL BREAKER PETES PLACE-MANAGERS MTG LASPADAS-MTHLY LUNCH WTP	AMERICAN EXPRESS		2,356.25	023725
9/06/17	00153			HURRICANE EMERGENCY FUNDS	DALY, DAN		10,000.00	023726
9/06/17	01419			REIMB TO \$7,000 08/31/17	POSTMASTER		2,507.51	023727
9/06/17	01416			UTIL STMTS 08/2017 ADD'L METERED POSTAGE	PRIDE ENTERPRISES		1,167.59	023728
9/06/17	01314			CEU-DAVE B.	BERRINGER, DAVID		255.00	023729
9/06/17	00023			ADMIN ELECTRIC 08/17 PLT-WATER ELECTRIC 08/17 PLT-WASTE ELECTRIC 08/17 FIELD ELECTRIC 08/17	FLORIDA POWER & LIGHT CO.		65,773.45	023730
9/06/17	00514			SLUDGE MGMT SEWER 08/17	H & H LIQUID SLUDGE DISPOSAL, INC.		10,701.90	023731
9/06/17	01329			IRA-09/05/17 PLAN 705880	VANTAGEPOINT TRANSFER AGENTS-705880		735.00	023732
9/06/17	00881			CEU-JOHN L.	LUCIBELLO, JOHN		225.00	023733
9/06/17	00044			CERTIFICATES CALCULATOR-UB	OFFICE DEPOT BUSINESS CREDIT		70.44	023734
9/06/17	01561			PRINCIPAL 2016 SER 09/17	US BANK		128,750.00	023735
9/06/17	01562			INTEREST 2016 SER 09/17	US BANK		106,127.29	023736
9/06/17	01564			LEVY LOANS PER 09-07-2017	US DEPARTMENT OF EDUCATION		225.54	023737
9/06/17	01529			TRASH SERVICES-08/17	WASTE PRO-POMPANO		462.79	023738
9/14/17	88888			400027214 *PLUNKETT CHRIS	*CHRIS PLUNKETT		23.86	023739

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/14/17	88888		600203810	*MIRANDA TOMAS			*TOMAS MIRANDA		37.00	023740	
9/14/17	88888		500237609	*EATON MELISA			*MELISA EATON		100.00	023741	
9/14/17	88888		900491611	*RODRIGUEZ ANTH			*ANTHONY RODRIGUEZ		56.74	023742	
9/14/17	88888		100759007	MIRJAH RORY			RORY MIRJAH		81.93	023743	
9/14/17	88888		710028707	RANSOM JOHN			JOHN RANSOM		100.00	023744	
9/14/17	88888		910573206	MAYOL HECTOR			HECTOR MAYOL		61.93	023745	
9/14/17	88888		510595904	*HERSKOWITZ REN			*RENE HERSKOWITZ		41.45	023746	
9/14/17	88888		510612110	OLESEN LINDA*			*LINDA OLESEN		100.00	023747	
9/14/17	88888		510616705	ABEMAK LLC			ABEMAX LLC		23.86	023748	
9/14/17	88888		510622309	FOUTCH KEITH			KEITH KOLESAR/AMANDA FOUTCH		43.10	023749	
9/14/17	88888		011669406	*BARRETO/MONROY			*DIANE BARRETO/PAUL MONROY		165.88	023750	
9/14/17	88888		120584205	CHUNN MICHAEL			MICHAEL CHUNN		47.14	023751	
9/14/17	88888		930572402	9543282103			JAY SAPERSTEIN		52.31	023752	
9/14/17	88888		930591606	STUART MARGI			MARGI STUART		111.93	023753	
9/14/17	88888		130803104	*JONES CHERESE			*CHERESE JONES		36.14	023754	
9/14/17	88888		540241105	BERRIO PHILLIP			PHILLIP/BONNIE BERRIO		61.93	023755	
9/14/17	88888		740267504	GLAUG NICK			NICK GLAUG		38.07	023756	
9/14/17	88888		740315007	*ARAUJO CLAUDIA			*CLAUDIA ARAUJO		3.67	023757	
9/14/17	88888		040546108	INNOMAX USA INC			INNOMAX USA INC		161.93	023758	
9/14/17	88888		140802606	KAYE JON			JON KAYE		66.89	023759	
9/14/17	88888		450093812	*MELDISH JOSEPH			*JOSEPH MELDISH		61.93	023760	
9/14/17	88888		450137106	WILPOW LLCT			WILPOW LLC		38.07	023761	
9/14/17	88888		450140312	VUKONICH VINCEN			VINCENT VUKONICH		4.13	023762	
9/14/17	88888		450140709	HERNANDEZ REYES			REYES HERNANDEZ		44.01	023763	
9/14/17	88888		650283205	GOLTERMAN KEISH			KEISHA GOLTERMAN-JACKSON		54.56	023764	
9/14/17	88888		250285016	*WILBURN GREG/K			*GREG/KIM WILBURN		14.55	023765	
9/14/17	88888		960501207	LEWIS KATHY			KATHY LEWIS		61.93	023766	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT	ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/14/17	88888		460544912	*ALDO GROUP		*496400 ALDO GROUP, MS #1			2.71	023767
9/14/17	88888		460549509	*GRG USA		*GRG USA		100.00	023768	
9/14/17	88888		960585006	KELLY DANIEL		DANIEL KELLY		100.00	023769	
9/14/17	88888		270340213	KLINE MICHAEL/S		MICHAEL/SONYA KLINE		239.48	023770	
9/14/17	88888		470419626	*MONSALVE ESTIV		*ESTIVALIZ MONSALVE		1.09	023771	
9/14/17	88888		470625005	*BURNS RICHARD		*RICHARD BURNS		45.19	023772	
9/14/17	88888		280323807	PECKHAM GREGORY		GREGORY PECKHAM		45.11	023773	
9/14/17	88888		980685202	DELMAN MARK		MARK DELMAN		61.93	023774	
9/14/17	88888		888008801	PARKLAND PROPER		PARKLAND PROPERTY MAINTENANCE		395.80	023775	
9/14/17	88888		390210004	HAAK TIM		TIM HAAK		20.35	023776	
9/14/17	88888		290353705	ASPECT REALTY		GILLI YOSEF		100.00	023777	
9/14/17	88888		790773202	WILLIAMS DARYL		DARYL WILLIAMS		75.00	023778	
9/14/17	88888		790773506	CERNA OSCAR/KAT		OSCAR/KATHERINE CERNA		68.17	023779	
9/14/17	88888		790784711	*BERTRAM RENEE		*RENEE BERTRAM		43.36	023780	
9/14/17	88888		790786914	WALKER MILDRED		MILDRED WALKER		211.93	023781	
9/14/17	88888		090868103	CAO BING BING		BING BING CAO		148.35	023782	
9/14/17	88888		090868505	1438 HENDRICKS		1438 HENDRICKS LLC		60.00	023783	
9/14/17	88888		990889008	AVRACH MISTY		MISTY AVRACH		20.00	023784	
9/14/17	88888		990890005	TUYO AMBER		AMBER TUYO		111.93	023785	
9/14/17	88888		890911503	DEUTSCHE BANK		DEUTSCHE BANK NATL TR CO TRSTE		138.07	023786	
9/14/17	01354			GAP INS-PTREE 08/10/17						
				GAP INS-WH 08/10/17						
				GAP INS-PTREE 08/24/17						
				GAP INS-WH 08/24/17						
				GAP INS-GF/BOARD 08/31/17		AMERICAN PUBLIC LIFE INSURANCE		902.58	023787	
9/14/17	01373			ADMIN DENTAL 10/17						
				WATER DENTAL 10/17						
				WW DENTAL 10/17						
				MAINT DENTAL 10/17						
				FIELD DENTAL 10/17						
				DENTAL..CSID-GF 10/17						
				DENTAL..PINETREE 10/17		AMERITAS LIFE INSURANCE CORP-DENTAL		4,914.00	023788	

CSID -----CSID---- MARTHAR

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/14/17	01374							ADMIN VISION 10/17 WATER VISION 10/17 WW VISION 10/17 MAINT VISION 10/17 FIELD VISION 10/17 VISION..CSID-GF 10/17 VISION..PINETREE 10/17				
								AMERITAS LIFE INSURANCE CORP-VISION		1,003.08	023789	
9/14/17	00179							TSS METER PROJECT	HACH COMPANY		2,279.00	023790
9/14/17	01341							VIDEO SURVEY-LS # 2	LMK PIPE RENEWAL LLC		35,772.00	023791
9/14/17	01459							POST ACCIDENT-WASTE PLANT POST ACCIDENT - FIELD	MEDEXPRESS URGENT CARE OF BOYNTON		115.00	023792
9/14/17	01150							STAPLER-DIANE CLIPS, DIVIDERS POCKET FILES-1 BOX BLK & RED PENS 1 BOX TAPE-LETTERING RED PENS STAPLER-ROBIN 3 CASES OF COPY PAPER TAPE-LETTERING- 2 BOXES	OFFICE DEPOT		312.70	023793
9/14/17	01434							1,000 BUSINESS CARDS-SF	MICHAEL PEAKE		49.00	023794
9/14/17	01290							LS #6-REHAB LS #34-REHAB	TRIO DEVELOPMENT CORPORATION		165,526.24	023795
9/14/17	99999							VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	023796
9/14/17	01175							UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 08/23/2017 UNIFORMS-GF 08/23/17 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 08/30/2017 UNIFORMS-GF 08/30/17 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 09/06/17	UNIFIRST CORPORATION		649.24	023797
9/14/17	01560							MANAGED BACKUP	VXIT SERVICES, LLC		75.00	023798
9/14/17	01264							ADMIN PHONE 09/17 WASTE PHONE 09/17 FIELD PHONE 09/17	WINDSTREAM NUVOX, INC.		200.76	023799
								CSID -----CSID---- MARTHAR				

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/14/17	01264							ADMIN PHONE 09/17 FIELD PHONE 09/17				
								WINDSTREAM NUVOX, INC.		150.39	023800	
9/18/17	01194							AC=004 NEW UNIT				
								AIR AMERICA AIR CONDITIONING, LLC		5,117.00	023801	
9/18/17	01248							8462-DRIVEWAY REPAIR				
								A+ CONCRETE RESTORATION		3,200.00	023802	
9/18/17	00571							ROTO-FLOAT-ADMIN POND				
								BARNEY'S PUMP, INC.		100.00	023803	
9/18/17	01256							SOD				
								CORAL SPRINGS NURSERY, INC.		620.00	023804	
9/18/17	01267							UNIT=106 REPAIRS				
								CYPRESS MOBIL		122.00	023805	
9/18/17	00018							WATER BREAK PARTS WATER BREAK PARTS				
								FERGUSON ENTERPRISES, INC.		2,292.42	023806	
9/18/17	01233							FIRE ALARM INSPECT-WATER FIRE ALARM INSPECT-FIELD FIRE ALARM INSPECT-GF				
								FIRE & SECURITY SOLUTIONS, INC.		450.00	023807	
9/18/17	99999							VOID CHECK				
								*****INVALID VENDOR NUMBER*****		.00	023808	
9/18/17	00056							CBOD & TSS 7080493 MONTHLY BACTIS 7080494 CBOD & TSS 7080495 TOTAL P & N 7080496 CBOD & TSS 7080519 PLATE COUNT 7080553 FLUORIDE 7080554 QRTRLY THM/HAA 7080555 CBOD & TSS 7080671 MONITORING WELLS 7080731 CBOD & TSS 7080771 CBOD & TSS 7080772 CBOD & TSS 7080773 CBOD & TSS 7080774				
								FLORIDA SPECTRUM ENV. SERVICES, INC		1,875.00	023809	
9/18/17	00615							MEMBERSHIP RENEWALS-9 EE				
								FW&PCOA		270.00	023810	
9/18/17	00138							PUMP RENTAL-PLANT F				
								GENERAL RENTAL CENTER		1,697.68	023811	
9/18/17	01507							USED OIL PICK UP				
								HERITAGE-CRYSTAL CLEAN LLC		32.50	023812	
9/18/17	00033							SUPPLIES				
								HOME DEPOT		24.34	023813	
9/18/17	00683							REPAIRS-GENERATOR 9				
								OK GENERATORS		95.00	023814	
9/18/17	01410							1 1/2 METER				
								RG3 METER COMPANY		582.21	023815	
9/18/17	00351							TRAFFIC CONES				
								RITZ SAFETY EQUIPMENT, LLC		211.50	023816	
9/18/17	00053							PAINT-4MG TANK				
								SHERWIN-WILLIAMS		172.48	023817	
9/18/17	01318							SUPPLIES-LS PUMPS				
								XYLEM WATER SOLUTIONS U.S.A., INC.		208.01	023818	

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CHECK DATE	VEND#INVOICE..... DATE NUMBER	...EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/18/17	00005			COT-SOD HYPO 58% COT SOD HYPO 42%	ALLIED UNIVERSAL CORP.	2,920.09	023819
9/18/17	00169			WELL MAINTENANCE-JULY	AQUIFER MAINT & PERFORMANCE SYSTEMS	3,932.75	023820
9/18/17	01256			SOD	CORAL SPRINGS NURSERY, INC.	155.00	023821
9/18/17	01267			UNIT-039 FRONT BRAKES UNIT-028 NEW FUSE	CYPRESS MOBIL	210.00	023822
9/18/17	01327			RENTAL-CENTAL 9-2017 RENTAL-LS 9-2017	DATA FLOW SYSTEMS, INC	4,670.00	023823
9/18/17	00018			GASKET-HSP #5 WATER BREAK PARTS SUPPLIES	FERGUSON ENTERPRISES, INC.	4,861.86	023824
9/18/17	00056			MONTHLY BACTIS 7081009 MONTHLY BACTIS 7081010	FLORIDA SPECTRUM ENV. SERVICES, INC	880.00	023825
9/18/17	00377			GAS CAP CHAIN SAWS	GREEN THUMB LAWN & GARDEN LLC	951.83	023826
9/18/17	01535			SULFURIC ACID SODIUM HYDROXIDE	HAWKINS, INC.	5,654.61	023827
9/18/17	00033			SHOP TOOLS POOL CEMENT DOOR-GARAGE BLDG HURRICANE SUPPLIES CALCIUM HYPO DOOR RETURN	HOME DEPOT	547.52	023828
9/18/17	01556			HEADWORKS DUMPSTER	HUBER TECHNOLOGY INC.	510.00	023829
9/18/17	01093			MONTHLY MAINT-SEPT MAINTAIN CANAL BANK	JLS LANDSCAPE SERVICES, INC.	4,601.41	023830
9/18/17	00611			MAP ATLAS	MAXIGRAPHICS, INC.	48.00	023831
9/18/17	01538			PLUMBING REPAIRS-W/B	MOODY PLUMBING, INC.	125.00	023832
9/18/17	00576			BEARING REPLACEMENT	MOTION INDUSTRIES, INC.	873.74	023833
9/18/17	00696			SURVEY-LOCATION	PAUL E. BREWER & ASSOCIATES, INC.	275.00	023834
9/18/17	00351			SAFETY SUPPLIES SAFETY SUPPLIES SAFETY SUPPLIES SORBIT PADS	RITZ SAFETY EQUIPMENT, LLC	1,005.48	023835
9/18/17	01498			AIR COMPRESSOR HIGH LIFT RENTAL	USA EQUIPMENT SOLUTIONS	1,360.00	023836

CSID -----CSID---- MARTHAR

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/18/17	00441				LAB CHEMICALS FREIGHT	USA BLUEBOOK		857.27	023837
9/18/17	01465				AC=001 BREAKER ELECT-CONCENT VALVES ELECT-CONCENT VALVES	WORLD ELECTRIC SUPPLY, INC.		120.37	023838
9/18/17	01318				SUPPLIES-LS PUMPS	XYLEM WATER SOLUTIONS U.S.A., INC.		1,150.00	023839
9/18/17	00822				AFLAC-W/H 09/2017 AFLAC-PTREE 09/2017	AFLAC		3,288.38	023840
9/18/17	01543				ADMIN-CONSULT/TRAIN WATER-CONSULT/TRAIN WW-CONSULT/TRAIN FIELD-CONSULT/TRAIN DRAINAGE-CONSULT/TRAIN	ANALITICA CONSULTING GROUP LLC		2,080.00	023841
9/18/17	00694				TECH SUPP 07/26-08/25/17	ASSOCIATED SYSTEMS, INC.		1,185.00	023842
9/18/17	01578				INTERNET CONNECTION 09/17	BLUE STREAM		158.85	023843
9/18/17	00352				UTILITY TAXES 07/17 UTILITY TAXES 08/17	CITY OF CORAL SPRINGS		98,791.13	023844
9/18/17	00609				CHLORINATION ADS	CITY OF CORAL SPRINGS		787.50	023845
9/18/17	01423				ADMIN HLTH INS 10/17 WATER HLTH INS 10/17 WW HLTH INS 10/17 MAINT HLTH INS 10/17 FIELD HLTH INS 10/17 ADMIN HLTH INS-GF 10/17 FIELD HTH INS-GF 10/17 DUE FRM SHANK 10/17 DUE FROM PTREE 10/17	FLORIDA BLUE		60,690.68	023846
9/18/17	01329				IRA-09/19/17 PLAN 705880	VANTAGEPOINT TRANSFER AGENTS-705880		735.00	023847
9/18/17	01302				LEGAL SERVICE 08/2017	LEWIS, LONGMAN & WALKER, P.A.		1,445.56	023848
9/18/17	01341				LS # 8 PROJECT 1	LMK PIPE RENEWAL LLC		25,005.00	023849
9/18/17	01231				ADMIN LIFE INS 10/7 WATER LIFE INS 10/17 WW LIFE INS 10/17 MAINT LIFE INS 10/17 FIELD LIFE INS 10/17 LIFE INS W/H..WS 10/17 LIFE INS W/H..GF 10/17 LIFE INS.CSID-GF.ER 10/17 LIFE INS.PINETREE-ER10/17 LIFE INS.PINETREE-BE10/17	MUTUAL OF OMAHA		5,810.88	023850

CSID -----CSID----- MARTHAR

CHECK DATE	VEND#INVOICE..... DATE	...EXPENSED TO... NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/18/17	00155			ADMIN NEXTEL 09/17 PLANT-WATER NEXTEL 09/17 PLANT-WASTE NEXTEL 09/17 PLANT-MAINT NEXTEL 09/17 FIELD NEXTEL 09/17 NEXTEL 09/17 DUE SUNSHINE NEXTEL 09/17 DUE CSID GF	NEXTEL COMMUNICATIONS		1,508.65 023851
9/18/17	00072			MANAGEMENT FEE 09/17 COPIES 09/17	SEVERN TRENT ENVIRONMENTAL SERVICES		6,757.97 023852
9/18/17	01564			LEVY LOANS PER-09/21/2017	US DEPARTMENT OF EDUCATION		225.54 023853
9/18/17	01264			FRONT GATE PHONE 09/17	WINDSTREAM NUVOX, INC.		62.24 023854
9/18/17	01264			ADMIN PHONE 09/17 FIELD PHONE 09/17	WINDSTREAM NUVOX, INC.		574.86 023855
9/18/17	01011			COPIER LEASE #7232 09/17 COPIER READS #7232 09/17 READS #7835P 08/17 COPIER LEASE #7835PT 8/17 COPIER READS #7835PT 8/17 READS #7535 08/17	XEROX CORPORATION		252.66 023856
9/27/17	01135			WWTP SCADA UPGRADE	ADS ENGINEERING, PLLC		17,666.00 023857
9/27/17	01194			AC=007 DW BLDG REPAIRS	AIR AMERICA AIR CONDITIONING, LLC		628.03 023858
9/27/17	00005			COT-SOD HYPO 58% COT SOD HYPO 42% COT-SOD HYPO 58% COT-SOD HYPO 42%	ALLIED UNIVERSAL CORP.		5,770.32 023859
9/27/17	01354			GAP INS-PTREE 09/07/17 GAP INS-WH 09/07/17 GAP INS-PTREE 09/21/17 GAP INS-WH 09/21/17 GAP INS-GF/BOARD 09/30/17	AMERICAN PUBLIC LIFE INSURANCE		902.58 023860
9/27/17	01577			WATER SERVICE REPLACEMENT	AP ENGINEERING INC.		99,240.82 023861
9/27/17	01089			PLANT PHONE WATER 08/17 PLANT PHONE WATER 09/17	AT & T		137.73 023862
9/27/17	00633			XFER TO NEW AP/PR ACCT	CORAL SPRINGS IMPROVEMENT DISTRICT		1,000.00 023863
9/27/17	01267			UNIT=011 NEW FLASHER FUSE UNIT=117 4 NEW TIRES	CYPRESS MOBIL		899.99 023864
9/27/17	01452			SOFT START BLWR 9	DELTA CONTROLS		982.00 023865
9/27/17	00020			LAB CHEMICALS	FISHER SCIENTIFIC COMPANY LLC.		139.71 023866

CSID -----CSID---- MARTHAR

CHECK DATE	VEND#INVOICE..... DATE	...EXPENSED TO... NUMBER	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #							
9/27/17	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	023867							
9/27/17	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	023868							
9/27/17	00056								CBOD & TSS 7081011 CBOD & TSS 7081012 CBOD & TSS 7081013 CBOD & TSS 7081014 CBOD & TSS 7090215 SOUR #2 7081079 SOUR #3 7081080 SOUR #4 7081081 SOUR # 1 7081135 CBOD & TSS 7090206 QUART MONT. 7090207 QUART.MONT 7090208 CBOD & TSS 7090209 CBOD & TSS 7090210 SOUR #6 7090211 CBOD & TSS 7090212 CBOD & TSS 7090213 SOUR #5 7090214 CBOD & TSS 7081015 CBOD & TSS 7090216 CBOD & TSS 7090217 CBOD & TSS 7090218 CBOD & TSS 7090388 CBOD & TSS 7090390 SOUR #7 7090438 DISINFECT TEST 7090439 SLUDGE COMP. 7090534											
9/27/17	01360								FLORIDA SPECTRUM ENV. SERVICES, INC		3,285.00	023869								
9/27/17	01360								WA 118 MARGATE-CSID WA 126 REHAB WELL 4	GLOBALTECH, INC.	29,611.72	023870								
9/27/17	01360								WA 117 TAMARAC INTERCON	GLOBALTECH, INC.	11,687.98	023871								
9/27/17	01360								WA 125 MEMBRANE TRAIN	GLOBALTECH, INC.	11,931.33	023872								
9/27/17	01360								WA 118 MARGATE-CSID	GLOBALTECH, INC.	26,011.73	023873								
9/27/17	01360								WA 124 EFFLUENT PUMP STAT	GLOBALTECH, INC.	760.88	023874								
9/27/17	01360								WA 115 LIME FACILITIES	GLOBALTECH, INC.	8,550.00	023875								
9/27/17	01360								WA 122 ADMIN BLDG	GLOBALTECH, INC.	3,308.50	023876								
9/27/17	00179								LAB EQUIPMENT FREIGHT	HACH COMPANY	2,580.97	023877								
9/27/17	01515								ASPHALT ASPHALT	HARDRIVES ASPHALT COMPANY	1,328.58	023878								
9/27/17	01535								SULFURIC ACID											

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/27/17	00033			AMMONIUM PLUS ANTI SCALANT SULFURIC ACID	HAWKINS, INC.		13,489.41	023879	
9/27/17	01427			PAINT SUPPLIES MAINT SHOP PAINT SUPPLIES	HOME DEPOT		455.91	023880	
9/27/17	01506			ANNUAL HOIST INSPECTION	J.HERBERT CORPORATION		289.00	023881	
9/27/17	01486			PACKING-WWTP PUMPS	KAMAN INDUSTRIAL TECHNOLOGIES CORP.		238.00	023882	
9/27/17	00576			DIESEL-WP UNLEADED GAS DIESEL -FIELD SURCHARGE	LANK OIL COMPANY		5,385.01	023883	
9/27/17	01150			GREASE FREIGHT	MOTION INDUSTRIES, INC.		86.85	023884	
9/27/17	01406			OFFICE-SOFTWARE-DAVID M.	OFFICE DEPOT		229.99	023885	
9/27/17	01410			DFS SHIPPING	PAKMAIL		67.09	023886	
9/27/17	01571			2" METERS	RG3 METER COMPANY		1,503.47	023887	
9/27/17	00829			PEST CONTROL-ADMIN 09/17 PEST CONTROL-MAINT 09/17	SAMCO PEST SOLUTIONS		250.00	023888	
9/27/17	00194			SAFETY SIGNAGE FREIGHT	SETON IDENTIFICATION PRODUCTS		47.69	023889	
9/27/17	00200			VAC CLEANING LS #33	SHENANDOAH GENERAL CONSTRUCTION		870.00	023890	
9/27/17	00782			BID-ENGINEERING BID-AQUATIC CHEMS-CSID-GF BID-AQUATIC CHEMS-PINETRE BID-AQUATIC CHEMS-SS	SUN-SENTINEL (SOUTH FLORIDA)		1,863.00	023891	
9/27/17	01175			LOCATES 8-2017 TICKETS	SUNSHINE STATE ONE CALL OF FLA.		175.59	023892	
9/27/17	00441			UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 09/13/17 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 09/20/17	UNIFIRST CORPORATION		429.72	023893	
				OSHA PLANT LABELS					

CSID -----CSID---- MARTHAR

AP300R
*** CHECK NOS. 023723-023894

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 10/03/17

PAGE 11

CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#INVOICE..... DATE	NUMBER	...EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT	#
					FREIGHT WINDSTOCK REPLACEMENT FREIGHT				
					USA BLUEBOOK			718.85	023894
						TOTAL FOR BANK H		1,062,941.96	
						TOTAL FOR REGISTER		1,062,941.96	

CSID -----CSID----- MARTHAR

Fifth Order of Business

CORAL SPRINGS IMPROVEMENT DISTRICT RIGHT-OF-WAY POLICY

The current situation within the Coral Springs Improvement District (“CSID”) is that there are 21 structures including several docks that have been constructed by homeowners whose residences are located adjacent and contiguous to various water bodies that constitute CSID facilities. The structures were built without a permit or other authorization from the CSID Board of Supervisors (“Board”). The structures are located within maintenance easements granted to CSID for maintenance of the waterways or on property owned outright by CSID. According to CSID staff, in some cases, the structures may adversely impact CSID staff’s ability to maintain its rights-of-ways or the water bodies for which CSID is responsible for proper water management and flood protection purposes. Further, some of the structures are poorly maintained and may cause injury to anyone attempting to use them.

CSID has previously maintained a policy of prohibition of structures within its rights-of-ways or property if someone requests a permit to construct a structure. Section 298.22(9) Florida Statutes provides authority for the CSID Board to control connection to and use of district rights-of-ways, property or facilities such as canals or lakes.

From the date of adoption of this amended policy, no new structures shall be permitted within CSID’s rights-of-way or property unless the structure is in compliance with the criteria contained herein. A new structure may be permitted, in the sole discretion of the Board, if the structure leaves at least twenty feet of opening for right-of-way maintenance from water’s edge to the landward property line of the right-of-way or CSID property, will not damage the right-of-way or canal or lake bank and the property owner has received a building permit from the City of Coral Springs. This criteria may be waived by the Board if CSID staff confirms the proposed structure

will not prevent proper maintenance of the CSID right-of-way or property and will not damage the right-of-way or canal or lake bank.

If any structure is constructed without a CSID permit or waiver after the date of adoption of this policy, CSID staff shall issue a notice of violation to the owner of the property where the structure is located. The notice of violation shall state that the owner must remove the encroaching structure within a specified number of days at owner's expense. If the owner fails to remove the encroaching structure within the specified time period, CSID may remove the encroaching structure and the property owner shall be liable for double the cost of removal and repair of the right-of-way or property including all administrative costs pursuant to Section 298.66(2), Florida Statutes.

The owners of any structures existing as of the date of adoption of this amended policy shall apply to CSID for a permit. Such permit may only be issued in instances where the structure meets the criteria established pursuant to this amended policy. Provided, the Board may grant a waiver for those structures that do not comply with the criteria of this amended policy but do not prevent CSID staff from performing proper maintenance of the CSID right-of-way or property and do not cause erosion or damage to the canal or lake bank. To receive a permit or waiver from CSID for an existing dock, the property owner must execute an Encroachment Removal Agreement in a form provided by CSID. All structures must be removed at the end of the structure's useful life or when the structure falls into disrepair or becomes unsafe and is not repaired by the owner after written notice from CSID.

Seventh Order of Business



August 17, 2017

Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, Fl 33071

Att: Joe Stephens, Chief Operator

Dear Sirs:

Re: Piggy Back – Coral Springs Improvement District & Palm Beach Contract
13077/SWC.

This will confirm that Waco Filters Corporation is prepared to extend the pricing, terms and conditions contained in the above contact for the purchase and delivery of filter cartridges to Coral Springs Improvement District.

Yours truly
For:
Waco Filters Corporation

A handwritten signature in black ink that reads "Patricia Lindsay". The signature is written in a cursive, flowing style.

Patricia Lindsay
Customer Service/Operations Manager

Cc: Kerri Evans, Territory Sales Manager

11701 NW 100th Road
Suite 1
Medley, Fl 33178
Tel: 305 885 1899
Fax: 305 885 2434



Form L

August 18, 2016

Purchasing Department
 50 South Military Trail, Suite 110
 West Palm Beach, FL 33415-3199
 (561) 616-6800
 FAX: (561) 616-6811
 www.pbcgov.com/purchasing

Waco Filters Corporation
Patricia Lindsay, Inside Sales Manager
 11701 NW 100th Road Ste 1
 Medley, FL 33178

TERM CONTRACT #13077C

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners ("County") is entering into a Term Contract with your company for FILTER CARTRIDGE, 1-MICRON, 5-MICRON, PURCHASE AND DELIVERY based on:

RENEWAL OF CONTRACT based on **SOLICITATION #13-077/SWC** in accordance with all original terms, conditions, specifications and prices with no deviation.

The term of this contract is 11/13/16 through 11/12/17, and has an estimated dollar value of \$66,500.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

County User Departments will issue individual "Delivery Orders" against this contract as your authorization to deliver. The original invoice must be sent to the address on the Delivery Order ("DO") and must reference the DO number (e.g., DO 680 XY03030500000001111). A copy of the invoice may be sent to the County User Department. Invoices submitted on carbon paper shall not be accepted. In order for the County to make payment, the Vendor's Legal Name; Vendor's Address; and Vendor's TIN/FEIN Number on the Vendor's bid/quote/response must be exactly the same as it appears on the invoice and in the County's VSS system that can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. Failure to comply with the foregoing may result in a delay in processing payment.

If you have any questions, please contact Zulma Gasca, Senior Buyer at zgasca@pbcgov.org or (561) 616-6848.

Sincerely,

Tammy Smith
Purchasing Manager

c: **Vernetha Green, Water Utilities**

**Palm Beach County
 Board of County
 Commissioners**

Mary Lou Berger, Mayor

Hal R. Valeche, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

County Administrator

Verdenia C. Baker

"An Equal Opportunity
 Affirmative Action Employer"



Form L

August 4, 2017

Waco Filters Corporation
Patricia Lindsay, Customer Service/Operations Leader
11701 NW 100th Road Ste 1
Medley, FL 33178

TERM CONTRACT #13077D

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners ("County") is entering into a Term Contract with your company for FILTER CARTRIDGE, 1-MICRON, 5-MICRON, PURCHASE AND DELIVERY based on:

RENEWAL OF CONTRACT based on SOLICITATION #13-077/SWC in accordance with all original terms, conditions, specifications and prices with no deviation.


The term of this contract is 11/13/17 through 11/12/18, and has an estimated dollar value of \$186,000.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

County User Departments will issue individual "Delivery Orders" against this contract as your authorization to deliver. The original invoice must be sent to the address on the Delivery Order ("DO") and must reference the DO number (e.g., DO 680 XY03030500000001111). A copy of the invoice may be sent to the County User Department. Invoices submitted on carbon paper shall not be accepted. In order for the County to make payment, the Vendor's Legal Name; Vendor's Address; and Vendor's TIN/FEIN Number on the Vendor's bid/quote/response must be exactly the same as it appears on the invoice and in the County's VSS system that can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. Failure to comply with the foregoing may result in a delay in processing payment.

If you have any questions, please contact Marva Brown, Senior Buyer at mbrown@pbcgov.org or (561) 616-6815.

Sincerely,


Kathleen M. Scarlett
 Director

c: **Vernetha Green, Water Utilities**
File

Purchasing Department
 50 South Military Trail, Suite 110
 West Palm Beach, FL 33415-3199
 (561) 616-6800
 FAX: (561) 616-6811
www.pbcgov.com/purchasing

Palm Beach County
Board of County
Commissioners

Paulette Burdick, Mayor

Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
 Affirmative Action Employer"

****REVISED****

**BID RESPONSE
 BID #13-077/SWC**

FILTER CARTRIDGE, 1-MICRON, 5-MICRON, PURCHASE AND DELIVERY, TERM CONTRACT

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL OFFER
1.	Filter Cartridge, 1-Micron, Parker Hannifin, Model # M39R40SXC, or MGS, Model #PA01FDU40XCU, as Specified Herein. Brand Offered: <u>MGS</u> Model #: <u>PA01FDU40XCU</u>	5,000	EACH	\$ <u>8.74</u>	\$ <u>43,700.00</u>
2.	Filter Cartridge, 5-Micron, Parker Hannifin, Model #HFT5M40-A-TB-N-PB9; or MGS, Model #PA05FDP40B222SC, as Specified Herein. Brand Offered: <u>MGS</u> Model #: <u>PA05FDP40B222SC</u>	30,000	EACH	\$ <u>8.85</u>	\$ <u>265,500.00</u>
3.	Filter Cartridge, 1-Micron, Parker Hannifin, Model# HFT1M40-A-TB-N-PB9 or MGS Model #PA01FDP40B222SC, as Specified Herein. Brand Offered: <u>MGS</u> Model #: <u>PA01FDP40B222SC</u>	5,000	EACH	\$ <u>9.43</u>	\$ <u>47,150.00</u>
TOTAL OFFER:					\$ <u>356,350.00</u>

All unit prices bid should be within two (2) decimal points. If bidder's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

*** PLEASE AFFIX SIGNATURE WHERE INDICATED
 (FAILURE TO DO SO SHALL RESULT IN THE REJECTION OF YOUR BID)**

By signature on this document, bidder acknowledges and agrees that its offer includes and accepts all terms, conditions, and specifications of the County's bid solicitation as originally published, without exception, change or alteration of any kind, except as may have been published by the County in official amendments prior to this date of submittal.

Per General Term and Condition #7, if bidder is a Joint Venture for the goods/services described herein, bidder shall, upon request of Palm Beach County, provide a copy of the Joint Venture Agreement signed by all parties.

FIRM NAME: (Enter the entire legal name of the bidding entity)		DATE:
<u>WACO FILTERS CORPORATION</u>		<u>08-20-2013</u>
* SIGNATURE: <u>Patricia Lindsay</u>	PRINT NAME: <u>PATRICIA LINDSAY</u>	PRINT TITLE: <u>Inside Sales Mgr.</u>
ADDRESS: <u>11701 NW 100 Rd</u>		
CITY/STATE: <u>Medley, FL</u>		ZIP CODE: <u>33178</u>
TELEPHONE # <u>(305) 885 1899</u>	E-MAIL: <u>plindsay@wacofilters.com</u>	
TOLL FREE # <u>(800) 477 3458</u>	FAX #: <u>(305) 885 2434</u>	
APPLICABLE LICENSE(S) NUMBER # <u>192368-0, 192369-8</u>	MIAMI DADE COUNTY	
TYPE: <u>LOCAL BUSINESS TAX RECEIPT</u>		
FEDERAL ID # <u>23-2386877</u>		

Eighth Order of Business

Placeholder for Bid #2018-01-F for Cargo Trailer

Ninth Order of Business



**DEVELOPMENT
CORPORATION**

1701 N.W. 22nd Court
Pompano Beach, Florida 33069
(954) 971-2288
Fax (954) 971-0030

September 20, 2017

Mr. David McIntosh
Director of Utilities
Coral Springs Improvement District
10300 NW 11th manor
Coral Springs, FL 33071

Re: Lift Stations 6, 33, 34 & 35, (Bid # Y118090881 Approved by the Coral Springs Improvement District Board on 2-27-17)

Dear Mr. McIntosh,

As you are aware of, lift stations 6, 34, and 35 came in under the budget compared to the amounts quoted. Please consider this letter as our request for deductive change orders on the respective lift stations as follows:

- Change Order # 1 for Lift Stations # 6 decreases the original contract value of \$43,774.84 by \$(7,304.00), resulting in a final contract value of \$36,470.84.
- Change Order # 1 for Lift Stations # 34 decreases the original contract value of \$145,125.55 by \$(16,070.15), resulting in a final contract value of \$129,055.40.
- Change Order # 1 for Lift Stations # 35 decreases the original contract value of \$143,180.50 by \$(6,900.84), resulting in a final contract value of \$136,279.66.

We appreciate the work and the cooperation that your personnel have provided.

Please call if we could assist you with anything further.

Sincerely,

A handwritten signature in blue ink, appearing to read "L. Shortz".

Lawrence R. Shortz
TRIO DEVELOPMENT CORPORATION

Tenth Order of Business

10A.

WORK AUTHORIZATION

CSID WA No. 128

Globaltech No. 151040

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to NaOCI Tank Nos. 1 & 3 Replacement, hereinafter referred to as the "Specific Project".

Section 1 – Terms

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The OWNER maintains three 5,500 gallons tanks to store NaOCI. Tank No. 2 was replaced in early 2017. A recent inspection of the remaining two tanks indicated that Tank Nos. 1 and 3 (northern and southern most tanks) contained interior cracking and had reached their design life. FIRM previously conducted a cursory study at the request of OWNER to evaluate replacement options. Based on the investigation, the OWNER decided to replace the existing tanks with Fiberglass Reinforced Plastic (FRP) tanks of similar volume. The decision was based on projected life expectancy 12-15 years for fiberglass vs. 7 years for HDPE),

resistance to chemical degradation and annual operating cost. The OWNER has requested a proposal from FIRM to remove and dispose of the existing tanks and to provide and install two, new 5,500-gallon replacement FRP tanks.

Task 1 – Engineering Services

This task includes project management and engineering services required to complete the project.

Engineering and Project Management

1. Attend preliminary scoping meetings with the OWNER to assist in site selection, preliminary design parameters and overall scope.
2. Conduct Kick-Off meeting with the OWNER to review the preliminary design parameters and overall project schedule.
3. Collect pre-construction video and photographs of the construction areas and the adjacent properties. Confirm threshold clearance into chlorine building.
4. Locate existing piping connections and incorporate into design.
5. Prepare tank data sheets (8 ½" x 11") to coordinate the fabrication of the tanks with the manufacturer. Tank data sheets to provide dimensions, location and sizes of flange connections, manway, and other accessories for both tanks.
6. Prepare and submit five (5) sets of manufacturer tank submittal drawing to the OWNER.
7. Meet with the OWNER, to discuss the submittal and incorporate comments.
8. Prepare courtesy notification to the Broward County Health Department (BCHD) of tank replacement
9. Coordinate material and equipment purchase.
10. Schedule and conduct meetings, inspections, and testing with OWNER's staff.
11. Attend progress meetings and coordination meetings

12. Conduct walkthrough with OWNER to review final installation.
13. Prepare submittal with vendor product information for operation and maintenance of the tanks.

Task 2 – Construction Services

This task entails removing and installing two (2) new 5,500-gallon FRP tanks. The work, in general consists of executing the following series of steps (on two separate occasions):

1. Empty tank of contents (by OWNER).
2. Remove all piping, ultra-sonic level sensor, and ladder.
3. Remove tank, cut into pieces, transport and dispose in a licensed land fill facility.
4. Inspected sub-grating for damage and its apparent ability to support new tank.
5. Inspected new tank upon delivery. Sizes and locations of flange connections, ladder mounts, and manhole will be compared to cut sheet prior to removal from flat bed.
6. Install roofing felt on grating.
7. Move tank into position within chlorine building.
8. Install PVC connections and new flexible "site glass."
9. Install visual staff gauge adjacent to site glass.
10. Install new 2-inch diameter PVC tank overflow from top of tank into pit below tank.
11. Provide and install new 2-inch diameter PVC piping and valves from tank outlet to pump supply line.
12. Reinstall ultrasonic level.
13. Install existing ladder to new tank.

Assumptions

Assumptions for the project are as follows:

- OWNER to empty existing tanks.
- Equipment to be reused include existing tank ladders, ultrasonic level sensors, gratings and tank supports.
- All exposed piping above grating will be replaced.
- Neither design nor record drawings will be prepared.
- Existing pipe supports and hangers will be re-used.
- It is assumed that the two tanks will not be installed at the same time. The OWNER will notify FIRM when each tank has been drained and is ready to be removed from service. It is anticipated that the two installations will be separated by as many as thirty (30) days.
- An Operations and Maintenance manual will not be prepared for the project. Copies of the manufacturer's product brochure and cut sheets will be provided to OWNER.
- Working hours will be Monday through Friday from approximately 8:00 AM until 5:00 PM.
- No power or telemetry will be provided.
- The project budget includes a \$5,000.00 allowance for unforeseen conditions and extra work requested by OWNER.

Section 3 – Location

The services to be performed by the FIRM shall be within the chlorine storage building at the Coral Springs Improvement District Water Treatment Plant.

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Pre-order product sheets illustrating new tank, ladder mounts, man-way, and flange connections (2 sets).
- As-delivered tank cut sheet illustrating locations and dimensions of ladder mounts, man-way, and flange connections (2 sets).

- Product submittals for new two (2) new ball valves and one (1) butterfly valve (2 sets).
- Construction Improvements (2 tanks).

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Completion
Notice to Proceed (NTP)	0 Days
Preliminary Design	15 Days after NTP
Tank Fabrication and Delivery	90 Days after NTP
Construction of Improvements	150 Days after NTP

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida’s Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$112,893.00** (includes \$5,000.00 allowance)
3. On the terms contained in the FIRM’s said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER reduces the retainage to five percent (5%), FIRM must obtain the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The

OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.

5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the

- requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
 9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
 10. Progress Payments shall be made in accordance with the Local Government Prompt Payment Act. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.
 11. The OWNER may refuse to make payment of the full amount because claims have been made against the OWNER on account of the FIRM's

performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Joe Stephens as the OWNER's representative.
- 8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
 - Provide copies of existing drawings and equipment cut sheets if requested by FIRM
 - Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of eleven (11) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank
Printed Name of President

Date

Approved as to form and legality

District Counsel

FIRM

State of Florida
County of Palm Beach

Company

The foregoing instrument was acknowledged before me on this

___ day of _____, 2017 by

Signature

who is personally known to me OR produced _____ as identification.

Troy Lyn, P.E., Vice President
Name and Title (typed or printed)

Signature of Notary

October 18, 2017
Date

Attachment A

Budget Summary



Job Estimate

Order Date: 10/06/17

To: Coral Springs Improvement Dist
 10300 NW 11th Manor
 Coral Springs FL 33071

Project: 151040
 CSID Hypochlorite Tank Repl 1
 10300 NW 11th Manor
 Coral Springs FL 33071

Plans Attached

Specifications Attached

Client Job No.:

1 General Conditions

Temporary Facilities	
Waste Hauling	3,900.80
General Conditions	
Submittal Labor	646.43
Progress Meeting	456.23
Scheduling Labor	369.39
Purchasing & Subcontracts	1,108.17
Construction PM	4,432.66
Construction Superintendent	4,843.16
Safety	738.78
Safety Equipment	426.65
Office Admin	1,010.52

Item Total: 17,932.79

2 Sitework

MOB/DEMOB	2,598.40
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Item Total: 2,598.40

9 Finishes

Signs & Labels	609.50
Installation	625.49

Item Total: 1,234.99

11 Equipment

FRP Tanks (2each)	48,245.58
Tank Removal (2each)	3,030.15
Tank & Ladder Install (2 each)	3,030.15
Cut Existing Tank (2 each)	956.32

Item Total: 55,262.20

15 Mechanical

SCH 80 PVC/CPVC Pipe & Ftgs	2,438.00
Ball Valves	1,791.93
3" PVC Butterfly Valve	902.06

3" Expansion Bellow (Teflon)	836.23
Flange Kits & Misc Materials	1,462.80
Level Indicator (Clear Tubing)	1,219.00
Level Gage	1,828.50
Pipe Support Systems	609.50
Installation	6,060.30
	<hr/>
18 Rental Equipment	Item Total: 17,148.32
10,000lb Traversing Fork Lift	6,034.05
Equipment Fuel	341.32
Misc Tools	1,340.90
	<hr/>
	Item Total: 7,716.27
25 Allowance	
Allowance	5,000.00
	<hr/>
	Item Total: 5,000.00
50 Engineering/Record Drawing	
Engineering SDC	6,000.00
	<hr/>
	Item Total: 6,000.00
	<hr/> <hr/>
Total Estimate Amount:	112,892.97

10B.

WORK AUTHORIZATION

CSID WA No. 129

Globaltech No. 151009

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the CSID WTP Fluoride Storage and Feed Improvements, hereinafter referred to as the "Specific Project".

Section 1 – Terms

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The OWNER would like to replace their existing fluoride (hydrofluorosilicic acid) storage and feed system. The existing system is aging, doesn't provide adequate hurricane protection or containment for spills. The fluoride injection point is on the finished water main as it leaves the water treatment plant (WTP), which doesn't allow for complete mixing or a buffering time to make adjustments. Lastly, there is no continuous fluoride analyzer, samples are collected manually once per shift. The new fluoride storage and feed system would include all new storage tanks, transfer and metering pumps, an indoor containment area and a new fluoride

injection point upstream of the ground storage tanks. A continuous on-line fluoride residual analyzer will also be installed on the existing sample line in the membrane building. Fluoride dosage will be flow-paced based on the existing flow meter located on the transfer pipeline. It will then be fine-tuned based on the fluoride analyzer measurements. The goal will be to have a final fluoride residual of 0.7 mg/L.

Task 1 – Engineering Services

This task includes project management and engineering services required to complete the project.

Engineering and Project Management

1. Attend preliminary scoping meetings with the OWNER to assist in preliminary design parameters and overall scope.
2. Assist the OWNER with completion of a State of Florida Department of Health Water Fluoridation Grant Application.
3. Prepare preliminary design drawings and submit five (5) sets to the OWNER. Drawings will be provided in half-size (11"x17") format.

Anticipated drawings include the following:

- a. Cover/Site Location
- b. General Mechanical/Civil Sheet
- c. Site Plan/Piping Plan
- d. Demolition Plan
- e. Fluoride Storage and Feed Plan
- f. Fluoride Storage and Feed Details
- g. Standard Details.
- h. Electrical Notes and Legend
- i. Electrical Site Plan
- j. Electrical Details
- k. Instrumentation Notes and Legend
- l. Process and Instrumentation Diagram

4. Meet with the OWNER, to discuss the preliminary design review comments.
5. Incorporate the preliminary design review comments into a final design drawing set. Submit five (5) sets of final design half-size drawings to the OWNER.
6. Prepare and submit permit application to the Broward County Health Department (BCHD). Close out permit at the end of the project.
7. Prepare detailed construction schedule to include as a minimum; design, site mobilization, detailed construction activities, scheduled shut downs and durations, equipment/material delivery times, testing, and startup and commissioning.
8. Coordinate material and equipment purchase and subcontractors.
9. Review, administer, and track equipment submittals.
10. Schedule and conduct meetings, inspections, and testing with OWNER's staff.
11. Attend progress meetings and coordination meetings
12. Assist the OWNER with periodic construction progress submittals associated with the grant program.
13. Oversee construction activities enforcing the conditions of the design.
14. Conduct Substantial Completion inspection. Develop punch-list items in association with OWNER.
15. Conduct Final Completion inspection meeting and site walk through with OWNER.
16. Prepare record drawings. Record drawings will include as-built elevations and coordinates of fittings, Record drawings will be delivered to the OWNER in AutoCAD file format, Adobe PDF, and three (3) copies of 11" X 17" half-size drawings.

Task 2 – Construction Services

This task entails constructing the fluoride storage and feed system. The work, in general consists of the following:

1. Demolish the existing fluoride system. This includes removal and proper disposal of the existing fluoride bulk tank, transfer pump, day tank, and metering pump skid. Disconnect and cap the existing fluoride feed line underground near the fluoride room and in the existing injection vault. Cap the existing tap on the injection point. The existing bulk fluoride storage pad and wood canopy will remain.
2. Modify the existing fluoride metering pump room to include a containment curb, new bulk tank support pad, below slab sump. Coat the fluoride room, from top of containment curb down, with an epoxy novalac coating. Coat the fluoride room interior walls with an acrylic latex paint. Provide FRP grating and grating frame over new sump. As best as possible, the sump will be located in the existing low point in the slab. The existing floor will not be sloped toward the sump.
3. Install HDPE bulk tank (approximately 650 gallons) and day tank (approximately 60 gallons), mag-drive transfer pump, metering pump skid and sump pump in fluoride room. Install all associated pipe, valves, fittings and appurtenances associated with storing and feeding fluoride. Piping material of construction will be CPVC. The bulk tank will be equipped with a ultrasonic level indicator and a weight scale will be supplied for the day tank. The transfer pump will operate manually but a high-level alarm will automatically turn off the transfer switch when the high level is reached. A level switch will be installed in the sump. The sump pump will be operated manually only, using a local switch.
4. Install two fluoride feed lines from the fluoride room to the injection location on the transfer pipe at the degasifier transfer pump station. Each set of feed lines will be 3/8" Teflon tubing inside a 2" PVC containment pipe. Only one of the fluoride lines will be connected to a new saddle tap on the ductile iron pipe just before it goes below grade. The other fluoride line will be capped at each end and shall serve as a

backup. Install a small concrete maintenance pad or gravel around the pipe at the injection point.

5. Install a new fluoride analyzer (Prominent, or equal) on the existing sample line on the wall in the RO building, next to the existing analyzers.
6. Pipe will be painted appropriate colors for the service and pipe labels will be attached.
7. Program the existing PLC and modify existing SCADA HMI for the new fluoride system.
8. Restore damaged sod to match existing.

Assumptions

Assumptions for the project are as follows:

- No lighting modifications are included.
- The OWNER will be responsible to empty the remaining fluoride in the existing bulk tank.
- The fluoride room ceiling will not be painted. Other than spot painting of areas damaged during construction, no exterior walls or doors will be painted.
- Working hours will be Monday through Friday from approximately 8:00 AM until 5:00 PM.
- OWNER will pay the permit fees.
- Globaltech will conform to the grant spending timeline requirements, which requires completion of the grant related items by June 30, 2018. This assumes that this Work Authorization will be approved by November 15, 2017.
- An allowance of \$5,000 is included with this project. Allowance is only to be accessed with OWNER's written approval. Unused portion of allowance to be credited back to OWNER. Allowance is in place for use at the OWNER's discretion for additional work or for unforeseen conditions.

Section 3 – Location

The services to be performed by the FIRM shall be at the CSID Water Treatment Plant.

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Preliminary and final design drawings.
- Submittals for materials/equipment.
- Construction Improvements
- Record Drawings of Improvements

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Completion
Notice to Proceed (NTP)	0 Days
Preliminary Design	90 Days after NTP
Final Design	135 Days after NTP
Permitting	135 Days after NTP
Construction of Improvements	300 Days after NTP

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$325,700.00.**
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.

4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of

- the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER reduces the retainage to five percent (5%), FIRM must obtain the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
 5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
 6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).

7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. Progress Payments shall be made in accordance with the Local Government Prompt Payment Act. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER

of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

11. The OWNER may refuse to make payment of the full amount because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1 The OWNER hereby designates Joe Stephens as the OWNER's representative.
- 8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
 - Provide copies of existing drawings and equipment cut sheets if requested by FIRM
 - Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates David Schuman as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of twelve (12) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank
Printed Name of President

Date

Approved as to form and legality

District Counsel

FIRM

State of Florida
County of Palm Beach

Company

The foregoing instrument was
acknowledged before me on this

___ day of _____, 2017 by

Signature

who is personally known to me OR
produced _____
as identification.

Troy Lyn, P.E., Vice President
Name and Title (typed or printed)

Signature of Notary

Date

Attachment A

Budget Summary

10C.

AMENDMENT 1 TO
WORK AUTHORIZATION

CSID WA No. 115

Globaltech No. 165103

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Lime Facilities Demolition, hereinafter referred to as the "Specific Project".

Section 1 – Terms

NO CHANGE.

Section 2 – Scope of Work

NO CHANGE.

Section 3 – Location

NO CHANGE.

Section 4 – Deliverables

NO CHANGE.

Section 5 – Time of Performance

NO CHANGE.

Section 6 – Method and Amount of Compensation

This Amendment No. 1 to Work Authorization 115 decreases the \$575,815.00 contract value by \$29,604.44, to a final contract amount of \$546,210.56.

The credits included are as follows:

- \$609.50 for Jobsite Trailer
- \$7,120.00 for Seed & Sod
- \$21,8784.94 for unused project Allowance

Note: A \$0.40 cent change also appears on the supporting pages of the FIRM's final payment application, but can be disregarded by CSID. This corrected the FIRM's payment application to the correct initial contract value of \$575,815.00.

Section 7 – Application for Progress Payment

NO CHANGE.

Section 8 – Responsibilities

NO CHANGE.

Section 9 – Insurance

NO CHANGE.

Section 10 – Level of Service

NO CHANGE.

Section 11 – Indemnification

NO CHANGE.

IN WITNESS WHEREOF, this Amendment to a Work Authorization, consisting of _____ three (3) _____ pages has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank

Printed Name of President

Date
Approved as to form and legality

District Counsel

FIRM

State of Florida
County of Palm Beach

Globaltech, Inc.

Company

The foregoing instrument was
acknowledged before me on this

9th day of October, 2017 by



Signature

Troy L. Lyn

who is personally known to me OR
produced _____

Troy Lyn, P.E., Executive Vice President

Name and Title (typed or printed)

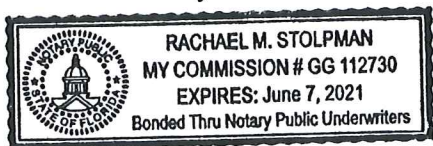
as identification.



Signature of Notary

10/09/2017

Date



10D

AMENDMENT 1 TO
WORK AUTHORIZATION

CSID WA No. 125

Globaltech No. 151006

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Membrane Train Concentrate Valve Replacements, hereinafter referred to as the "Specific Project".

Section 1 – Terms

NO CHANGE.

Section 2 – Scope of Work

NO CHANGE.

Section 3 – Location

NO CHANGE.

Section 4 – Deliverables

NO CHANGE.

Section 5 – Time of Performance

NO CHANGE.

Section 6 – Method and Amount of Compensation

This Amendment No. 1 to Work Authorization 125 decreases the \$76,873.00 contract value by \$2,750.58, to a final contract amount of \$74,122.42.

The credits included are as follows:

- \$2,750.58 for unused project Allowance

Section 7 – Application for Progress Payment

NO CHANGE.

Section 8 – Responsibilities

NO CHANGE.

Section 9 – Insurance

NO CHANGE.

Section 10 – Level of Service

NO CHANGE.

Section 11 – Indemnification

NO CHANGE.

IN WITNESS WHEREOF, this Amendment to a Work Authorization, consisting of _____ three (3) _____ pages has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank

Printed Name of President

Date

Approved as to form and legality

District Counsel

FIRM


State of Florida
County of Palm Beach

Globaltech, Inc.

Company

The foregoing instrument was
acknowledged before me on this

9th day of October, 2017 by



Signature

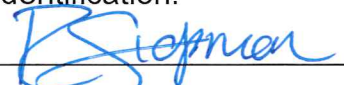
Troy L. Lyn

who is personally known to me OR
produced _____

Troy Lyn, P.E., Executive Vice President

Name and Title (typed or printed)

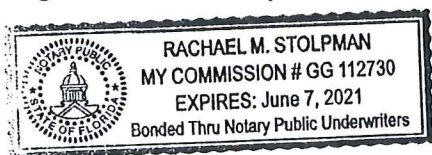
as identification.



Signature of Notary

10/09/2017

Date



Eleventh Order of Business

11B.

Globaltech, Inc.
CSID Engineer's Report
October 16, 2017

PROJECTS UNDER CONTRACT

WA #117 – Tamarac Interconnect – Closed

- Construction complete.
- System was tested on September 25th in presence of Tamarac and CSID staff – no issues.

WA #118 – Margate Interconnect – In progress

- Final Design delivered 3/27/17.
- Begin directional drill (8/07/17).
- Excavations for vaults had to be backfilled in preparation for Irma.
- Construction to resume 10/09/17 (complete by end of November).
- Structures should be set by 10/20/17 – approximately 3 weeks behind schedule.

WA #122 – CSID Administration Building Structural Assessment – Closeout

- Authorization approved by Board – 2/27/17.
- Report of Findings to staff - 9/19/17.

WA #123 – Canal Sites 6 – 12 Assessment – In Progress

- Authorization approved by Board – 5/15/17
- Field assessment completed 9/18/17.
- Reviewing survey and inspection reports from Avirom and IDC
- Completed aerial photography on 9/29/17.
- Summary report to be submitted within 4 weeks.

WA #124 – Effluent Pump Station Electrical Improvements – In Progress

- Authorization approved by Board – 5/15/17
- Final design submitted for review week of 8/21/17.
- Construction to begin in 10/10/17 and should be complete by end of year.

WA #125 – RO Membrane Concentrate Valve Replacement - Closeout

- Authorization approved by Board – 4/17/17.
- Construction completed in August.
- Minor adjustments needed to valve indicator.

WA #126 – Well 4R Redevelopment

- Authorization approved by Board – 7/17/17
- Air surging of well began – 8/03/17
- High rate pumping began – 9/01/17
- Work discontinued due to Irma – resumed 9/25/17.
- Completed development and conducted step pumping test.

WA #127 – Plant F Return Activated Sludge Valve Replacement

- Authorization approved by Board – 8/21/17
- Mechanical work completed 10/04/17 – new valve operational.
- Will perform painting, sodding and prepare closeout documents within next month.

**Globaltech, Inc.
CSID Engineer's Report
October 16, 2017**

PROJECTS PENDING

- **WA #128 – Sodium Hypochlorite Tank 1 & 3 Replacement** – on October Board Agenda
- **WA #129 - Fluoride System Replacement** – on October Board Agenda
 - Conducted a grant review meeting with Florida Department of Health (FDH) on 9/14. Awarded \$200,000 grant for system installation.
 - Grant agreement under review
- **WA #12X – DIW Monitor Well Replacement**
 - Developing specifications to solicit cost for well drilling
 - Developing design and costs for well head
 - Conducted meeting with staff to review potential location and assumptions – 9/27/17
 - Preparing permit application
 - On December Agenda

11C



October Report to the Board of Directors for the Water Plant

Report Includes Updates through 10/4/2017

Well 4R

Work Authorization # 126, presented by Globaltech, was approved at the July board meeting in the amount of \$67,852 which was to redevelop this well. Globaltech, Centerline Drilling, and Connect Consulting have been working together throughout this development. At this point they have developed the well for 115 of the 120 hours that was specified in the WA. They are pleased with the results thus far and the well should be ready to be placed back in service soon.

SCADA system upgrades

ADS engineering has installed the new hard drives, work stations, and software on one of our two servers. The new system is performing well and we have provided them with the green light to move forward with the upgrades to the second server. They have the second upgrade tentatively scheduled for the week of 10/9.

Concentrate valve replacement

In the April meeting WA #125, presented by Globaltech in the amount of \$76,873, was approved to replace the 2" undersized concentrate valves on each of our three trains. All three valves have been installed and we are now operating at 85% recovery on all three trains. We have already started to reduce acid and antiscalant dosages. We will monitor these adjustments closely and adjust where necessary. By reducing our recovery rate by less than 3% we will be able to eliminate acid addition in our pretreatment, as well as cut our antiscalant dosage by 25%. We estimate that this will result in an annual cost savings of approximately \$75,500 in chemical expenses. With that being said the ROI for this project is less than 13 months.

Storage Tank Cleaning

The Florida Administrative Code requires us to clean and inspect our above ground storage tanks every five years. We last performed this in February of 2013. Staff presented a piggyback opportunity with Underwater Solutions to the board at the September meeting which was approved. We had them perform this work on the 1 and ¾ million gallon storage tanks on 9/29. The divers located a small leak on the floor of the ¾ million gallon tank and were able to repair it. The plan is to have them reenter the tank to inspect the repair sometime in January when they are back in south Florida.

Cartridge Filter Purchases

We are presented a piggyback opportunity off of a contract that Waco filters has in place with Palm Beach County at this meeting. The filters are similarly priced to what we have been purchasing. This contract expires in November of 2018. They do not currently have any contracts in place, with our exact filter specs, for a longer term. If this is approved we will have to look for another purchasing option later next year.

Fluoridation system upgrade (Grant)

The Florida Dental Health Program has verbally offered us a grant in the amount of \$200,000 to upgrade our fluoridation system. This is the oldest chemical feed system at the water plant and it is in need of some improvements. The state had a few requirements that we needed to meet before they would send us a contract. We have met all of those requirements and are now just awaiting receipt of the contract for the grant funds. Globaltech has prepared a work authorization to perform the work and assist with meeting the requirements of the grant funding. The \$200,000 must be spent by June 30th 2018. We were hoping to have the contract and WA on this agenda but we are still waiting on the contract as of 10/4.

Hypochlorite tank replacements

We replaced one, of our three, hypochlorite tanks after we noticed some concerns with its integrity. After this tank was placed in service we drained and inspected the other two tanks and found the same issues. We have asked Globaltech to draft a WA to replace the other two tanks. This WA is included in the agenda for your consideration. These two replacement tanks were budgeted for in this FY budget.

Coral Springs Improvement District
Wastewater Department Report
October 2017 Board Meeting

Ongoing Projects

Globaltech has notified the District that they are progressing with the following approved work authorizations (WA):

WA# 124 – Effluent Pump Station Electrical Improvements

- Project construction is set to start on Monday October 9, 2017.

WA # 127 – Plant F RAS Valve Replacement

- The project started on Monday October 2, 2017. The new RAS valve is scheduled to be installed on Wednesday October 4, 2017 and should be completed by Friday, October 6, 2017. Once the new RAS valve has been installed and tested, the operations team will put Plant F back online.

Operations

Staff members Bert Underwood, William Brock and Vasco Thompson manned the Wastewater Facility during Hurricane Irma. Bert, William and Vasco did a great job to keep the facility in compliance during Hurricane Irma.



Coral Springs Improvement District
Drainage Report October 17, 2017
Board of Supervisors Meeting

Flood Control:

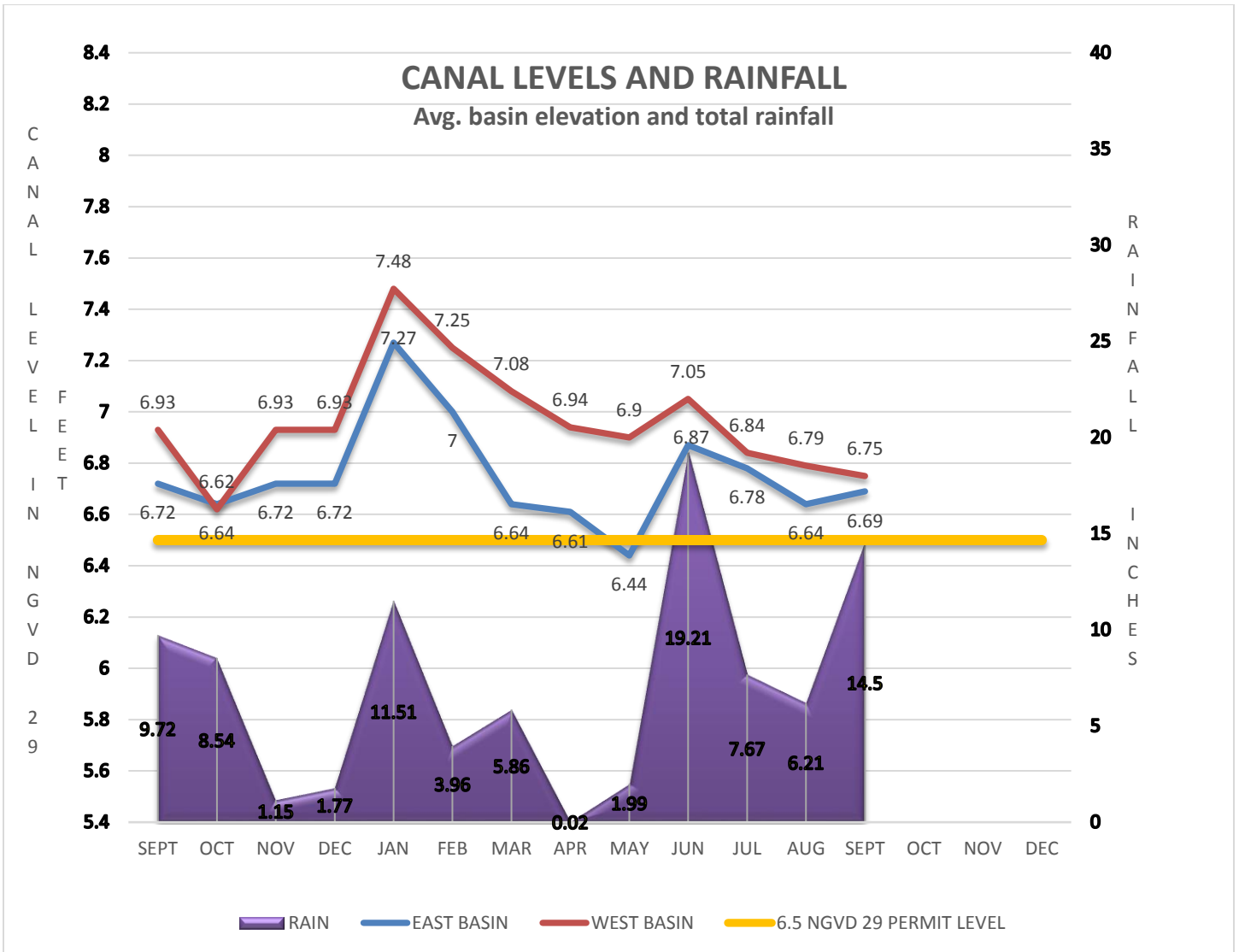
Drainage field crews completed an initial assessment of damage caused by Hurricane Irma. Pictures of each location and a marked up map were created. This information was shared with NRCS and our disaster recovery contractors Phillips and Jordan and Rostan Solutions.

Hurricane Irma:

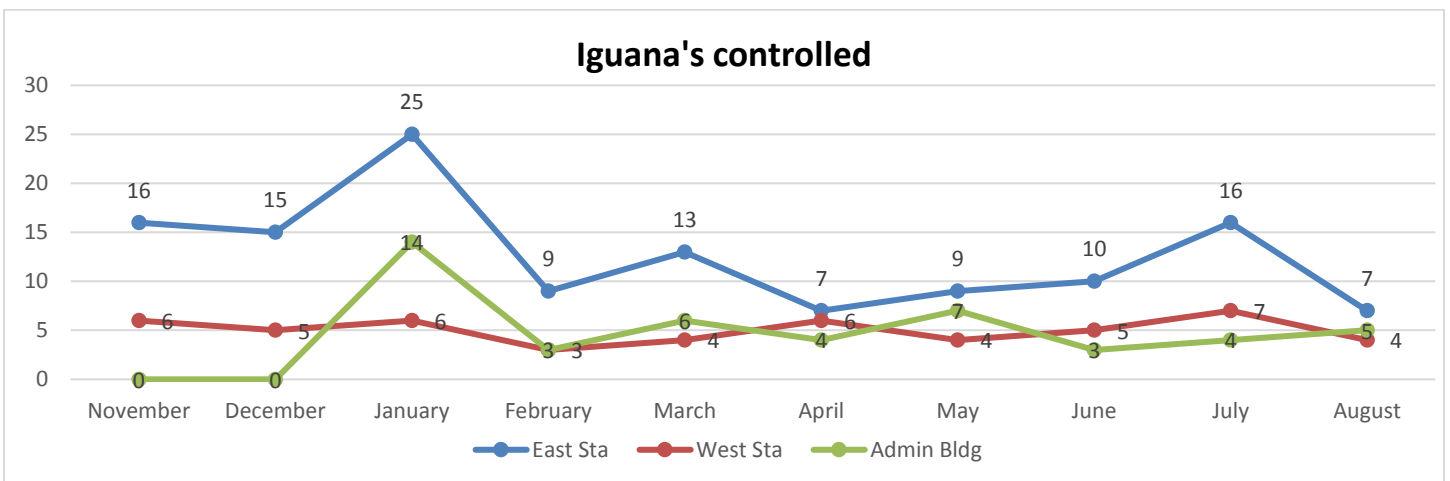
NRCS (National Resources Conservation Service) has conducted an inspection of various locations within the drainage system on Sept. 26, 2017, we are awaiting a letter to acknowledge/deny eligibility for funding from them.







Iguana Management: November 2016 through August 2017





Coral Springs Improvement District
10800 N.W. 11TH Manor Coral Springs, Fl. 33071

Water Distribution and Wastewater Collection

Department Report

10-16-17 board Meeting

- There were 33 water breaks in the month of September, same as the total last month.
- AP Engineering is still working in Ramblewood subdivision. They continue to make excellent progress. They are on track for January completion date due to hurricane storm delays.
- Tamarac/ CSID interconnect has been tested with Tamarac, CSID and globalTec personnel on hand, to test its function. It flows well in both directions and the meters work.
- The Margate/CSID interconnect project is under construction at the time. Some delay has been incurred due to Storm events.
- Trio Development Corporation is 50% complete with lift station 33, the last of 4 stations in their contract.
- I am in the process of Pricing and purchasing pressure sensors for 4 off site locations to monitor system pressures out in the field.